



SPECIFIC RULES RELATED TO APPRENTICESHIP

Appendix 5 to the Academic Regulations

Directorate for Development and Continuing
Education

Directorate for Education and Student Life



University
of Rennes

Table of Contents

Article 1 - GENERAL ORGANISATION OF WORK-STUDY PROGRAMMES	2
Article 2 - REPRESENTATION OF APPRENTIS IN THE INSTANCES.....	2
Article 3 – STATUS OF APPRENTICES.....	2
Article 4 – ACCOMPANYMENT OF APPRENTIS	3
Article 5 – ACCOMPANYMENT OF APPRENTIS IN HANDICAP’S SITUATION	3
Article 6 – SCOLARITY OBLIGATIONS OF APPRENTIS	3
Article 7 – CHECK AGAINST CERTIFICATION	3
Article 8 – DISCIPLINE	3
Article 9 – SOCIAL ACTION.....	3

Some EHESP courses leading to the award of a diploma are offered in Initial Courses under Apprenticeship Status (FISA).

Apprentices enrolled in these courses are subject to the general provisions of the tuition regulations applicable to students in initial courses, except for the specificities detailed below.

Article 1 - GENERAL ORGANISATION OF WORK-STUDY PROGRAMMES

Each course open to apprenticeships draws up its own timetable for apprenticeships, which specifies the alternating periods of course at the school and work at the employer’s premises (the apprentice’s host structure). This timetable is available on the relevant training webpage as soon as the learners are recruited and given to apprentices at the beginning of the training.

Article 2 - REPRESENTATION OF APPRENTIS IN THE INSTANCES

Apprentice representatives elected to the Management Board, the Education and Training Board or the Scientific Council may receive discharges or leave of absence (in the same way as other elected representatives) only for school time. Participation in scheduled meetings on employer time is subject to the agreement of the employer.

All apprentices are members of the Development Council of the Apprenticeship Training Centre.

Article 3 – STATUS OF APPRENTICES

Students enrolled in a degree-awarding programme under apprenticeship status are considered part of initial training but do not hold student status.

As an employee ‘the apprentice benefits from the provisions applicable to all employees in so far as they are not contrary to those linked to his situation as a young worker in training’ (Article L. 6222-23 of the Labour Code). It is therefore subject to the internal regulations of the body employing it and to the provisions of the Labour Code.

The Apprenticeship Training Centre (CFA) issues the apprentice with a card bearing the title “Etudiant des métiers” (Vocational Student), which allows them to assert the specific nature of their status throughout the national territory, particularly for accessing discounts equivalent to those granted to higher education students (Article L. 6222-36-1 of the Labour Code).

Article 4 – ACCOMPANYMENT OF APPRENTIS

Each apprentice receives double tutoring: a pedagogical tutor (referrer School) and a workplace supervisor (referrer Employer).

Article 5 – ACCOMPANYMENT OF APPRENTIS IN HANDICAP'S SITUATION

Accompanying apprentices with disabilities is part of the CFA's regulatory tasks set out in Article L. 6231-2 of the Labour Code. For people with disabilities, the CFA supports the search for an employer and facilitates their integration into both an apprentice course centre and a company by proposing the necessary adaptations for the smooth running of their apprenticeship contract. To accomplish this mission, the CFA appoints a referent in charge of the integration of people with disabilities" (referent-handicap@ehesp.fr).

Article 6 – SCOLARITY OBLIGATIONS OF APPRENTIS

Apprentices are exempt from registration fees and tuition fees but are liable for the CVEC contribution.

Since course time is considered to be actual working time, apprentices are obliged to complete all courses assiduously and on time. The CFA informs the employer of any absences and delays identified during the school periods.

'The apprentice shall be required to take the diploma or evidence of formal qualifications provided for in the apprenticeship contract' (Article L. 6222-34 of the Labour Code).

Article 7 – CHECK AGAINST CERTIFICATION

'In the event of failure to obtain the diploma or professional title concerned, the apprenticeship may be extended for a period not exceeding one year:

- Either by extension of the initial contract or the apprenticeship period.
- Or by entering a new contract with another employer under conditions laid down by decree. »

Article L6222-11 of the Labour Code

Article 8 – DISCIPLINE

The disciplinary section responsible for users (see Article 7 – Title III of the Education Regulations) may be consulted by the Director of the EHESP, at the request of the Director of the CFA.

In the same way as for other employees, the employer has disciplinary power over the apprentice, including during school periods.

Article 9 – SOCIAL ACTION

Apprentices cannot benefit from grants based on CROUS social criteria but are eligible for specific one-off grants for which the CFA provides information and support.